

Community Contribution Guidelines

At Idaho Power, it's a privilege to provide our communities with safe, reliable, affordable, clean energy. It's also a privilege to give back to those communities. Whether it's financially supporting an organization working hard to improve our customers' quality of life, sponsoring a hometown event, or using our volunteer power to help our neighbors-in-need, Idaho Power shows up for the communities we serve.

Idaho Power's contributions of financial and non-financial, or "in-kind" support are investments in the economic and social viability of the communities we serve. But the benefits to the community and Idaho Power are not always measurable, and subjectivity is a part of every contribution decision. It is our intent that Idaho Power's contributions strike a reasonable balance between our desire to contribute to the quality of life within the communities we serve and the need to be accountable and responsible to our owners and customers.

What We Evaluate

We evaluate each organization that submits a request on its own merits, looking at the following criteria along with the submitted application:

- What the contribution will go toward, and its direct impact on the community.
- The needs of the population served.
- The level of support, or duplicate support, from other community, private, or government parties.
- The program or organization's record of achievement or indication of potential.
- The degree to which success or failure can be effectively measured.
- The cost of fundraising activities and administration.
- Evidence of broad community support.

Idaho Power will give particular attention to organizations and contributions that:

- Serve large numbers of people.
- Have programs with long-term effects.
- Serve or include Idaho Power employees.
- Have broad community support.
- Have a history of inclusion and diversity.

At Idaho Power, we hold true to our core values of safety first, respect for all, and integrity always. We are committed to creating a diverse and inclusive environment. Our customers come from all walks of life and so do we. All contribution decisions will be made without regard to race, color, religion, gender, gender identity or expression, sexual orientation, national origin, genetics, disability, or age.

Causes We Support

Idaho Power makes contributions to programs and projects within its southern Idaho and eastern Oregon service areas. We will consider requests for capital fund drives, as well as operating and program costs.

Idaho Power has five general categories of contributions:

- Health and Human Services
- Education
- Culture and Arts
- Civic and Community
- Environment and Recreation

Support for organizations not included in the preceding categories, but which have a benevolent or philanthropic purpose relevant to Idaho Power and its communities, will still be considered.

Eligibility

To be eligible for consideration for a contribution, an organization generally must:

- Complete all aspects of Idaho Power's application process.
- Be tax-exempt under the Internal Revenue Code and provide documentation satisfactory to Idaho Power of its tax-exempt status [501(c)(3)].
- Show program capability, sound fiscal policies, and responsible financial management.
- Have a competent board of directors with policy-making authority that represents the organization and its members.
- Be able to identify the need and show that its proposal does not represent unnecessary duplication of other similar programs.
- Produce a plan for funding ongoing activities beyond the period covered by the proposed contribution, particularly in the case of seed money requests.
- Show a method to evaluate the results of the proposed project.

Ineligible Causes

Idaho Power tries to direct its contributions where they can have the greatest impact while addressing the most critical needs. We receive far more requests than there is money available and acknowledge we are unable to fund every worthwhile endeavor. Generally, we will not make contributions for:

- Funds for individuals
- Loans
- Churches or religious organizations for purposes of religious advocacy
- Tickets for contests, raffles, or other prize-oriented activities

- Organizations that discriminate against persons or groups for any reason
- Individual school programs or projects with limited participation
- Organizations in which a significant aspect of their operation or function involves lobbying or political activity.
- Fraternal or labor organizations
- Special occasion good-will advertising

Application Process

Fill out the following contribution request form and email it, along with the following documentation, to Contributions@idahopower.com:

- 501 (c)(3) tax-exempt letter or evidence of government agency status under section 170 (c).
- Most recent 990 tax form.
- List of board members and key staff positions.
- General financial information, including total current budget and principal sources and amounts of ongoing annual support. Audited or third-party reviewed financial statements are also acceptable.

Idaho Power intends to respond to requests for contributions in a timely manner, and generally no more than 60 days following submission of the completed application.

Community Contribution Request

Please read the guidelines and eligibility requirements above before filling out this form. Email your completed form and the required supporting documentation (listed above) to Contributions@idahopower.com.

Note: All fields are required, and your application will not be considered complete until this complete form and all supporting documents are submitted.

DATE:

ORGANIZATION INFORMATION

Organization Name:

Tax ID:

Is your organization a 501(c)(3) non-profit? Yes No

Street Address:

City, State ZIP:

Organization Website:

Is an Idaho Power employee involved in your organization? Yes; who: No

Describe your organization and the community need it serves. (Specific project description/use of requested funds is asked for later):

CONTACT INFORMATION

Contact Name:

Title:

Phone:

Email:

CONTRIBUTION REQUEST INFORMATION

Request Name:

Amount Requested from Idaho Power:

Total Project Budget:

Are the requested funds for a capital campaign? Yes No

In 300 words or less, tell us how the contribution you are requesting will support your project/program and the impact it will have on the community.

What promotional opportunities for Idaho Power are available, if any? (If this is for sponsorship of an event, please describe all levels of sponsorship available.)