

Flex Peak Demand Response **Event Day Action Plan**

Use this form to complete your step-by-step action plan to reduce your facility's energy use when a Flex Peak demand response event is called.

Organization/Company Name	
Nominated kilowatt (kW)	
Date	
Listed on the other side are some examples of event day reduction strategies. Events occur between 3 – 10 p.m. from June 15 to Sept. 15. For more information, visit idahopower.com/flexpeak.	

Event Day Reduction Strategies

Time	Action	Instructions/Location	Staff Responsible

Share with your customers and employees that you participate in Idaho Power's Flex Peak program!

Sample Demand Reduction Strategies for Your Business

Reduction Strategies by Type of Business Reduction Strategies by Type of System or Facility Lighting ☐ Dim or turn off space lighting when/where safe Manufacturing ☐ Dim or turn off perimeter lighting when/where safe ☐ Turn off non-essential process, filtering and pumping equipment **Central Plant** ☐ Delay batch and continuous processes ☐ Increase space temperature or cycle A/C units ☐ Reduce indoor and outdoor lighting ☐ Increase chilled water temperature (CHW) ☐ Sub-cool refrigerated storage and let it "float" during ☐ Reduce central plant loading the event Precool the building ☐ Start production early and shut off during event ☐ Use thermal energy storage (TES) ☐ Cycle cooling and circulating fans during an event Air Systems Supply/Return Curtail water pumping, refrigeration or cooling loads ☐ Cycle fans in constant air volume (CAV) HVAC systems until after event ☐ Apply demand control ventilation Water and Wastewater ☐ Set CFM/RPM limits ☐ Raise building temperatures slightly ☐ Reduce duct (static) pressure on fans in variable air ☐ Shut down non-essential equipment volume (VAV) HVAC ☐ Shift operation of solid processing (centrifuges, gravity ☐ Reset space temperature belt thickeners, etc.) Misc. Motors and Other Loads ☐ Turn off backwash operations, wastewater aerators Cycle or shut down old style motor generator elevators or aerobic digester blowers ☐ Minimize garage exhaust fans in the afternoon using ☐ Reduce dissolved oxygen set points a carbon monoxide (CO) sensor ☐ Reduce speeds for equipment with VFDs ☐ Turn off equipment not in use Use your most energy-efficient drinking water sources Delay dishwashing and laundry processes ☐ Back off fan speed or reset duct pressure control **Process Systems** Use pumped water from storage tanks rather than pumping ☐ Shift production to nonevent hours or reduce production water from wells during events ☐ Reduce process motors, conveyors, and pumping loads Warehousing ☐ Limit air compression operation ☐ Reduce lighting, including office space ☐ Subcool in cold storage facilities ☐ Shut off or reduce refrigeration load ☐ Shift operation of centrifuges, gravity belt thickener, ☐ Begin pre-cooling refrigerated areas anticipating lift pumps and external pump stations an event, if possible ☐ Turn off backwash operations and wastewater aerators ☐ Shift production to off-peak hours, if possible Pump water into storage tanks prior to event ☐ Reduce or shift forklift charging Charge equipment during non-event hours **Grocery Stores & Supermarkets** Perform maintenance activities or staff meetings ☐ Delay electric resistance defrost controls during event Delay anti-sweat heaters **Schools/Universities**

Use reset thermostats or reduce central plant chiller loading

Shut down unused classrooms and facilitiesAssess swimming pool pumps, use of kitchen

☐ Reduce use of energy-intensive laboratories

and cafeteria equipment