

**SCHEDULE 99
COMMUNITY SOLAR PROGRAM
START-UP COST PAYMENT AUTHORIZATION**

PURPOSE

The Oregon Community Solar Program (“Program”), passed by the 2016 Oregon Legislature, and codified as Oregon Revised Statute 757.386, allows individuals and entities to participate in the purchase and development of solar energy projects that are not co-located at their properties or residences. The Program rules were adopted by the Commission in Order No. 17-232 and codified under Oregon Administrative Rules (“OAR”) 860-088-005 through 860-088-0190.

The purpose of this schedule is to authorize the Company to remit payment to the Program Administrator (“PA”) and Low-Income Facilitator (“LIF”) during the start-up phase of the Program, as detailed in OAR 860-088-0160.

INVOICE AND PAYMENT PROCESS

The Commission approved the following PA/LIF invoice and payment process in Order No. 19-122:

1. Commission Staff performs the PA/LIF monthly invoice review:
 - On the 15th of every month in which start-up costs are incurred, beginning on April 15, 2019, Energy Solutions, the PA, will provide Commission Staff with a detailed monthly invoice for start-up costs that includes hours per employee per task, expenses incurred per task, progress toward completion of tasks, and expenses incurred in relation to the not-to-exceed amount established in the contract.
 - Commission Staff will review the invoice against the Program budget provided by Energy Solutions.
 - Commission Staff will approve a total monthly invoice amount and notify Energy Solutions via email within thirty (30) days of receipt of the invoice.

2. Commission Staff applies the utility cost allocation factor:
 - Following approval of the monthly invoice amount, Commission Staff will calculate each utilities’ allocation per the method adopted by the Commission and shown in the table below.

| Company | Average Customers Source: 2017 stat book | Allocation |
|---------------------------|---|-------------------|
| Portland General Electric | 870,333 | 59.22% |
| PacifiCorp | 580,492 | 39.50% |
| Idaho Power Company | 18,937 | 1.29% |

- Commission Staff will notify each utility of its monthly allocation of PA/LIF start-up costs via email within thirty (30) days of receipt of the invoice.
3. The Company will remit payment directly to Energy Solutions:
 - The Company will remit payment to Energy Solutions in the amount directed by Commission Staff.
 - Payment will be made in a manner agreed upon by Energy Solutions and the Company.
 - Payment by the Company to Energy Solutions is due within fifteen (15) days of notice (Step 2).