

Facilities Study Agreement Checklist

Failure to meet the following documentation, data, and financial requirements within 30 calendar days from the receipt of a Facilities Study Agreement will result in the Interconnection Request being deemed withdrawn and subject to a Withdrawal Penalty ([LGIP Section 8.1](#)).

1. Facilities Study Agreement

- Executed Facilities Study Agreement**
 - Selection of 90 or 180 Calendar Day study
 - Completed Attachment B to Appendix 3
 - Selection of ERIS or NRIS

2. Demonstration of Site Control

- 100% Exclusive Site Control**
 - Project has previously submitted 100% Exclusive Site Control** with no changes to Site Control
 - Updated [Attestation Form](#)
 - Project has previously submitted 90-99.9% Exclusive Site Control** or has changed Site Control
 - Acceptable documentation as outlined in Idaho Power's [Business Practices](#) Section 1.2-1.4
 - Executed [Attestation Form](#)
 - Detailed KMZ as outlined in Idaho Power's [Business Practices](#) Section 1.3
 - Qualifying Regulatory Limitations Demonstration if applicable** as outlined in Idaho Power's [Business Practices](#) Section 1.5
 - Documentation that demonstrates identifiable steps to secure the necessary regulatory approvals have taken place. These steps should align with the Qualifying Regulatory Limits documentation submitted in the Cluster Request Window as outlined in Idaho Power's [Business Practices](#) Section 1.5.

3. Financial Requirements

- Increased Commercial Readiness Deposit** equal to ten percent (10%) of Network Upgrades identified in the most recent Cluster Study Report or Cluster Restudy Report in the form of an irrevocable letter of credit, cash, a surety bond, or other form of security that is reasonably acceptable to IPC. **To secure funding, please reach out to the Credit/Risk Department as soon as possible, but no later than 5 Business Days prior to the due date.**

Payment Instructions:

IPC EFT-Wire/ACH Instructions

To: Idaho Power Concentration Account
Bank: Wells Fargo Bank, Boise ID
Bank ABA: 121000248
Account #: 4000033514
Account Type: Checking
SWIFT: WFBIUS6S

IPC Credit & Risk Security Instructions

[Credit & Risk Submission Checklist](#)

4. Modeling

Please review the list of technical data to perform the Facilities Study. We recognize that some of these models may have been previously submitted; however, confirmation or updates are required as follows:

- **If a listed model was previously submitted, and no changes have occurred**, provide written confirmation that the model remains unchanged.
 - **If any changes occurred**—whether to a listed model or to a model not listed—submit the updated model along with a written description of the *specific* change.
 - **If a model has never been submitted**, include the model and all required technical data in your submission
- A validated PSCAD electromagnetic transient (EMT) model.**
 - Only required for Non-Synchronous Generator submissions.
 - EMT model should adhere to the requirements listed by the latest version of the [Electranix PSCAD requirements](#).
 - Single Line Diagram**
 - Map with proposed interconnection transmission line (gen-tie line) route from collector substation to the POI.**
 - Include the length of the gen-tie line in miles and the conductor type.
 - Detailed KMZ** as outlined in Idaho Power’s [Business Practices](#) Section 1.3
 - Other Applicable data** as outlined in the Facilities Study Agreement

5. Submitting Your Facilities Study Agreement

When submitting the Facilities Study Agreement (FSA), please execute the FSA as offered via DocuSign (if applicable) and submit the remaining data at one time via email as a Zip File or request a secure FTP Link from Idaho Power to securely upload the documents. It is necessary to notify the Generator Interconnection Team once they are uploaded.

Questions and Submission Contact Information:

Contact: Generator Interconnection Team
Email: GeneratorInterconnection@idahopower.com
Re: Facility Study Agreement Submission: (Project Name)
Phone: 208-388-2658

Review/Revision History

Review Date	Revisions
06/23/2026	Updated security instructions, formatting, and minor typos
12/15/2025	Initial Facilities Study Submission Requirements Checklist
